

## Information on Processing of Personal Data of Contractors

### 1. Introduction

**Coca-Cola HBC Česko a Slovensko, s.r.o.**, ID No.: 41189698, with registered seat at Prague 9 - Kyje, Českobrodská 1329, Postal code 19821, registered in the Commercial Register maintained by the Municipal Court in Prague, Section C, File 3595 acting through the organizational unit Coca-Cola HBC Česko a Slovensko, s.r.o. – organizational unit, with the registered seat of the organizational unit at Tuhovská 1, 831 06 Bratislava, Slovak Republic, ID No.: 50 252 160, registered in the Commercial Register of District Court Bratislava I, Section: Po, File No.: 3293/B (the “**Controller**” or “**we**”) processes as a controller personal data of its existing and potential contractors who are natural persons as well as of the contact persons of the contractor communicated to the Controller (“**data subjects**” or “**you**”).

Processing of your personal data is carried out in accordance with generally applicable legislation, particularly the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (“**GDPR**”).

On the subject of personal data processing, the data subjects may contact directly the Controller. In order to strengthen your rights and guarantees with regard to the processing of personal data, the Controller also has designated the data protection officer who is available to you via [pravnici.sk@cchellenic.com](mailto:pravnici.sk@cchellenic.com).

### 2. What kind of personal data we process

The Controller shall process identification and contact details of the data subject and data collected by the Controller during the pre-contractual relations and when performing the contract entered into between the Controller and the respective contractor (the “**contract**”) as well as personal data provided to the Controller by the data subjects.

We will process only personal data that are adequate, relevant and limited to the scope necessary with regard to the purpose of the processing.

### 3. Why do we process your personal data

We process your personal data for the following purposes:

- (a) managing the tender process and negotiating a contract with the potential contractor based on Article 6 (1) b) of GDPR and Article 6 (1) f) of GDPR;
- (b) performance of the concluded contract based on Article 6 (1) b) of GDPR and to take steps at the request of the data subject prior to entering into a contract (*in accordance with Article 6 (1) (b) of the GDPR in conjunction with Article 78 (3) of Act No. 18/2018 Coll. on the Protection of Personal Data and on Amendments to Certain Laws the purpose of personal data processing shall be contacting the contact persons within pre-contractual/contractual relationships with the contractor*);
- (c) complying with our legal obligation under the generally applicable legislation based on Article 6 (1) c) of GDPR (*i.e. obligation of the Controller to maintain accounting and tax documents*);
- (d) establishing, exercising or defending our legal claims based on Article 6 (1) f) of GDPR;
- (e) if you have consented to our use of your personal data, we will process your personal data for the purposes stated in such consent, based on Article 6 (1) a) of GDPR.

The provision of personal data by the data subject is a contractual requirement. The data subject has no statutory obligation to provide personal data; however, the Controller needs the data to conclude and perform the contract.

### 4. Retention period

Personal data shall be processed for no longer than is necessary for the purpose of their processing. If we process your personal data for two or more purposes, we will retain it until the purpose with the latest period expires. However, we will stop using it for the purpose with a shorter period once that period expires. The Controller uses the following criteria to determine the processing period of personal data:



- Right to rectification You can ask us to rectify inaccurate personal data.
- Right to erasure Under circumstances set forth in Article 17 of the GDPR, you can ask us to erase your personal data.
- Right to withdraw consent If we process your personal data based on your consent with processing, you may withdraw your consent at any time to prevent further processing for the purpose stated in such consent. Please note that withdrawal of your consent will not affect the lawfulness of any prior processing.
- Right to object If we process your personal data based on our legitimate interests, you have a right to raise an objection against such processing.
- Right to restriction of processing In certain cases, you can ask us to restrict the processing (*for example until your objection is solved*).
- Right to data portability You can ask us to transfer to you or a third party personal data processed electronically and based on a contract or your consent.
- Right to request a remedy and right to lodge a complaint If you assume that processing of your personal data is in breach with legal regulation, please contact us and we will immediately remedy the situation. This is without prejudice to your right to lodge a complaint regarding the processing directly with the Office for Personal Data Protection (in Slovak republic to Úrad pre ochranu osobných údajov, <https://dataprotection.gov.sk/uou/>).